Institution: University of Florida (134130)
User ID: 88G4438

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Changes to reporting for 2019-20

There are no changes to this survey component.

For 2020-21 changes, please review the preview screens available on the Survey Materials page.

Data Reporting Reminders

Report all data for fiscal year (FY) 2019. Fiscal Year 2019 is defined as the most recent 12-month period that ends before October 1, 2019, that corresponds to the institution's fiscal year.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2019. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources

To download the survey materials for this component: Survey Materials

Visit the Academic Libraries Resource page for additional reporting resources.
To access your prior year data submission for this component: Reported Data
For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Parent child allocation factors

The **Academic Libraries survey** report submitted under this UnitID is a combined report that includes data for all the locations listed below. Because this is a combined report, you must provide allocation factors that indicate how the data should be distributed among all included institutions. Allocation factors are percentages. The allocation factors you provide will be used to allocate reported data to each component location and create derived variables for the **IPEDS Data Feedback Reports**.

Enter allocation factors in the spaces provided; use whole numbers only. Percentages must add to 100%. You may not leave any cell blank. You will not be able to lock your data if this section is not completed.

UnitID	Name of Institution	City, State	Allocation factor	2018-19 Allocation factor
134130	University of Florida	Gainesville, FL	100 %	**100**
484473	University of Florida-Online	Gainesville, FL	0 %	**0**
			Total: 100 %	

If this list of institutions is not complete, or is incorrect in any way, or if you would like to report data for each component institution instead of submitting a combined report, or if you have any questions or concerns, please call the Help Desk at
1-877-225-2568.

You may use the space below to **provide context** for the data you've reported above.

Screening Questions

Were your annual total library expenses for Fiscal Year 2019:

○ Less than $100,000	⊙ Greater than or equal to $100,000

Is the library collection entirely electronic?

⊙ No	○ Yes

Library Collections/Circulation and Interlibrary Loan Services

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection					
NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2019.					
Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	3,731,990	**5,166,684**	1,496,176	**1,493,534**	
Databases			1,304	**1,092**	
Media	1,162,083	**827,509**	264,709	**157,019**	
Serials	85,350	**2,932**	63,236	**145,820**	
Total	4,979,423	**5,997,125**	1,825,425	**1,797,465**	6,804,848
Library Circulation	91,203	**109,408**	1,577,341	**1,511,582**	1,668,544

Does your institution have Interlibrary Loan Services ?

○ No

◉ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	8,302	**26,723**
Total interlibrary loans and documents received	22,303	**46,276**

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

Expenses

Section II: For degree-granting institutions with library expenses >= $100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2019.		
		Prior Year Amount
Indicate the number of **branch and independent libraries** (exclude the main or central library).	8	8

Expenses	Amount	
Total **salaries and wages** for the library staff	13,847,539	15,772,311
Are staff **fringe benefits** paid out of the library budget?		
○ No		
◉ Yes — Total Fringe benefits	4,472,709	4,608,062
Materials/services expenses		
One-time purchases of **books**, serial back-files, and other materials	1,308,856	
Ongoing commitments to subscriptions	13,117,578	
All other materials/services costs	913,369	
Total materials/services expenses	15,339,803	13,685,999
Operations and maintenance expenses		
Preservation services	0	
All other operations and maintenance expenses	6,616,224	
Total operations and maintenance expenses	6,616,224	3,960,041
Total Expenses	40,276,275	38,026,413
Total Expenses (minus Fringe Benefits)	35,803,566	33,418,351

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the **College Navigator Website**.

Prepared by

The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

This survey component was prepared by:

◯	Keyholder	◯	SFA Contact	◯	HR Contact
◯	Finance Contact	◉	Academic Library Contact	◯	Other

Name: Laura Spears
Email: laura.spears@ufl.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

6.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?

Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	6.00 hours	3.00 hours	1.00 hours	1.00 hours
Other offices	12.00 hours	2.00 hours	0.00 hours	0.00 hours

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the Data Center and sent to your institution's CEO in November 2019.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	3,731,990	1,496,176
Databases		1,304
Media	1,162,083	264,709
Serials	85,350	63,236
Total Collection	4,979,423	1,825,425
Total Circulation	91,203	1,577,341

Expenses	Amount
Salaries and wages	$13,847,539
Fringe benefits	$4,472,709
Materials/services expenses	$15,339,803
Operations and maintenance expenses	$6,616,224
Total expenses	$40,276,275

Academic Libraries

University of Florida (134130)

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Upload File	The number entered (1,162,083) is outside the expected range of between 579,257 and 1,075,761 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	We used a different process to arrive at these totals this year (and going forward) which we expect will be more accurate.			
Upload File	The number entered (264,709) is outside the expected range of between 109,914 and 204,124 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Again, these numbers were calculated from a different source this year (our consortium provider who manages our catalog). We will use this process going forward.			
Upload File	The number entered (8,302) is outside the expected range of between 18,707 and 34,739 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The prior year initially reported the total number of interlibrary loan requests. We have now corrected the prior year to reflect the number of filled requests.			
Upload File	The number entered (22,303) is outside the expected range of between 32,394 and 60,158 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	The prior year initially reported the total number of interlibrary loan requests. We have now corrected the prior year to reflect the number of filled requests.			
Upload File	The number entered (85,350) is outside the expected range of between 2,053 and 3,811 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	We are collecting these data in a different way, from our consortium that manages the catalog, and these are the titles according to the definition that should be reported.			
Upload File	The number entered (63,236) is outside the expected range of between 102,074 and 189,566 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	If you add the Physical and Digital serials number together, you get 148586, which would balance the previous number as well. These are from our consortium, which will provide these numbers in the future, as they reflect what is in our catalog.			
Screen: Expenses				
Screen Entry	The calculated value (6,616,224) is outside the expected range of between 2,574,027 and 5,346,055 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason:	The value for the Health Science Center Library for last year was wrong on the data input sheet, thus skewing the total entered. This will be corrected during this entry period.			